

KUVENDI I KOSOVËS

CONTRACT NOTICE

WORKS

SUPPLIES

SERVICES

According to Article 40 of Law No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092

Date of the preparation of the Notice: **27.05.2021**

Procurement No	101-21-2901-1-1-1
Internal No	KU101 21 010 111

This notice has been prepared in the LANGUAGES:

Albanian



Serbian



English



SECTION I: CONTRACTING AUTHORITY

I.1) NAME AND ADDRESS OF THE CONTRACTING AUTHORITY (CA)

Official name: KUVENDI I KOSOVËS		
Postal address: Sheshi "Nëna Terezë", pn		
Town: PRISHTINË	Postal code: 10000	Country: Kosovo
Contact point(s): Valmirë Deliu Buçaj Personi Përgjegjës: Xhemail Halili		Telephone: +381 (0) 38 211 350 centr. 10 427 +381 (0) 38 211 350 centr. 10 430
Email: Valmira.Deliu.Buçaj@assembly-kosova.org xhemail.halili@assembly-kosova.org		Fax: +381 38 212 898
Internet address (if applicable): https://www.kuvendikosoves.org/		

Yes No

The contract covers joint procurement

The contract is awarded by Central Procurement Agency

Yes No

If yes, specify the identities of all Contracting Authorities entitled to Call-off under the terms of the contract or refer to an Annex:

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

<p>II.1.1) Contract title attributed by the contracting authority: Equipment for the Plenary Hall</p>		
<p>II.1.2) Type of contract and location of works, place of delivery or of performance <i>(Choose one category only - works, supplies or services - which corresponds to the main part of the specific object of your contract)</i></p>		
<p><input type="checkbox"/> Works</p>	<p><input checked="" type="checkbox"/> Supplies</p>	<p><input type="checkbox"/> Services</p>
<p><input type="checkbox"/> Execution <input type="checkbox"/> Design and execution <input type="checkbox"/> Realisation, by whatever means, of work, corresponding to the requirements</p>	<p><input checked="" type="checkbox"/> Purchase <input type="checkbox"/> Lease <input type="checkbox"/> Rental <input type="checkbox"/> Hire purchase <input type="checkbox"/> A combination of these</p>	
<p>Main site or location of works or main place of delivery or main place of performance Building of the Assembly of the Republic of Kosovo</p>		
<p>II.1.3) The notice involves</p> <p>The establishment of framework agreement <input type="checkbox"/></p>		
<p>II.1.4) Information on framework agreement (if applicable):</p> <p>Framework agreement with single operator <input type="checkbox"/></p> <p>Framework agreement with several operators <input type="checkbox"/></p> <p>Execution of the Contract:</p> <p>Call offs/Place Orders <input type="checkbox"/></p> <p>Subsidiary Contracts/Mini-competition <input type="checkbox"/></p> <p>Duration of framework agreement: in months</p>		
<p>II.1.5) Short description of the object of the contract Equipment for the Plenary Hall</p>		

II.1.6) Common Procurement Vocabulary classification (CPV)
31000000-6

II.1.7) Variants are accepted

Yes No

II.1.8) Division into lots

Yes No

If yes, tenders may be submitted for (tick one box only)

one lot only all lots

II.1.9) Information about lots (if applicable)

Lot no	Lot title	Short description

The maximum number of Lots that may be awarded to one Economic Operator is:

II.1.10) Estimated contract value: 474,000.00

II.2) QUANTITY OR SCOPE OF THE CONTRACT

Total quantity or scope (including all lots and options if applicable)
Equipment for the Plenary Hall, according to the technical specification

II.3) DURATION OF THE CONTRACT OR TIME LIMITS FOR COMPLETION

Duration in months or days **90** (from the award of the contract)

or

Starting

Completion

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) CONDITIONS RELATING TO THE CONTRACT

III.1.1) Performance security required

Yes No

If yes, amount of performance security EUR or **The amount of the Performance Security will be 10% of the contract value valid for the period of 37 months from the date of signing the contract.**
% of contract value.

III.1.2) Legal form to be taken by grouping of economic operators to whom the contract is to be awarded (if applicable)

III.1.3) Other particular conditions to which performance of the contract is subjectYes No *If yes, description of particular conditions***III.2) CONDITIONS FOR PARTICIPATION**

III.2.1) Eligibility Requirements:		<i>Documentary evidence required:</i>
A Statement under oath that the economic operator meets the eligibility requirements under the PPL no. 04 L-042, amended and supplemented with the law No. 04 L-237, law No. 05 L-068 and law No.05 L-092 – form Annex 2, tender dossier.		Statement under oath, signed and stamped.
Confirmation from the Tax Administration of your country of the establishment, that you are not delinquent in the payment of taxes at least until the last quarter prior to the submission of the tender - only for the winner.		A confirmation from the Tax Administration - only for the winner.
Confirmation from the Court - A document issued by the competent court, which confirms that the economic operator meets the Suitability Requirements - to be issued at least until the last quarter prior to the submission of the tender - original notarized copy - only for the winner.		Confirmation from the Court, original or notarized copy - only for the winner.
III.2.2) Professional Suitability:		<i>Documentary evidence required:</i>
Being registered as an economic operator in the professional, commercial and or corporate register in the state of establishment of the economic operator.		Valid business registration certificate - copy.
The economic operator must have a VAT certificate.		VAT certificate - copy.
III.2.3) Economic and financial capacity		<i>Documentary evidence required:</i>
The turnover of the Economic Operator in the last three years (2018, 2019, 2020) must be in total not less than 900,000.00 €.		Copies of financial reports (for the last three years 2018, 2019, 2020) certified by a reputable registered audit company or an independent licensed auditor Or Copies of Annual Tax Returns submitted to the Tax Administration of Kosovo for the last three years (2018, 2019, 2020).
III.2.4) Technical and professional capacity		<i>Documentary evidence required:</i>
The economic operator must provide evidence that they have successfully completed contracts of a similar nature (Supply, installation and maintenance of equipment for plenary halls, conference rooms, etc.) in the last 3 (three) years for the period until the publication of the		• A list (table) which presents similar supply contracts completed in the last 3 (three) years for the period until the publication of the contract notice, specifying the Completed Date, type of supplies included, recipient of supplies, contract amount - in total not less than

<p>notice for contract - in total amount of not less than 700,000.00 €.</p>	<p>700,000.00 €.</p> <ul style="list-style-type: none"> • Written proof (Reference, Certificate, Report, or other equivalent document) issued by the recipient of supplies for these completed contracts presented in the list (table), where the proof must also indicate the completed value of the contract - in total not less than 700,000.00 € (copy).
<p>Economic operator must submit CE certificates for items 1.1, 2.1 and 3.1 (see technical specification in the tender dossier).</p>	<p>CE certificates for required items (copy).</p>
<p>The economic operator must submit the following documents with its bid</p> <p>a.) A written statement that the equipment provided meets the necessary technical specification requirements required in the tender dossier</p> <p>b) A table with technical specifications of its offer, such as the name of the manufacturer, detailed technical characteristics for each equipment offered. If the bidder only describes technical specifications of the equipment required in the Tender Dossier, without indicating exactly what type of equipment is he bidding with, his tender will be rejected.</p>	<p>Statements and tables</p> <p>a) Written statement for compliance with technical specifications (signed and stamped) - copy.</p> <p>b) Table with detailed technical specifications of his offer (signed and stamped) - copy.</p>
<p>The economic operator must have direct authorization from the Manufacturer or from the Representative authorized by the manufacturer, for the supply, installation and maintenance of the equipment required in the tender dossier.</p> <p>The economic operator must submit a document with contact information (contact person, telephone, e-mail, address) to the manufacturer and the Representative authorized by the manufacturer. The Contracting Authority will verify the submitted authorizations.</p>	<p>Authorization and document with contact information</p> <ul style="list-style-type: none"> • If the economic operator has an authorization directly from the manufacturer, he must submit this document <ul style="list-style-type: none"> - Authorization from the manufacturer on behalf of the economic operator (notarized copy) • If the economic operator is authorized by the Representative authorized by the manufacturer, he must submit the following documents <ul style="list-style-type: none"> - Agreement (document) proving that the Representative is authorized by the manufacturer (notarized copy) and - Authorization on behalf of the economic operator, issued by the authorized Representative (notarized copy) • Document with contact information of the Manufacturer and the authorized Representative, signed and stamped by the economic operator (copy).
<p>The economic operator must have professional staff, certified by the equipment manufacturer, for the installation and setup of the provided system as follows - Engineers certified by the manufacturer for the supplied equipment, at least 2 (two) persons. - Proposed engineers must have finished education in the field of electronics, master level or equivalent with master. - The proposed engineers must have at least 5 years of work experience in audio-visual</p>	<p>The list of Staff members with information, such as Name, last name, ID number, for at least 2 (two) engineers, must be submitted signed and stamped by the Economic Operator.</p> <ul style="list-style-type: none"> - Certificates for at least 2 (two) engineers named in the list, issued by the equipment manufacturer, for installation and setup of the provided system (copy). - Diploma for educational qualification (master or equivalent with master) - copy.

<p>and conference projects.</p>	<p>- For the proposed engineers, in order to prove their work experience of at least 5 years in audio-visual and conference projects, EO must provide one of the following evidence Employment contract, Reference or any other written document issued by the employer, which must be stamped and signed.</p>
<p>The guarantee from the tenderer for the entire system and all the works done must be for at least 3 years. The warranty period starts from the moment the system becomes operational and is put into use. During the warranty period, the tenderer will provide the Contracting Authority with any necessary assistance based on technical specifications and will provide replacement equipment.</p>	<p>Written statement signed and stamped by the EO, in which he declares that during the minimum warranty period of 3 years he guarantees for the entire system and all the work done by the staff he has engaged.</p>
<p>The Economic Operator must obtain the Manufacturer's Authorization stating that the Manufacturer extends the full warranty and ensures the supply of spare parts and additional equipment in accordance with the requirements of the Tender and the Contract for the goods offered for supply by the Bidder based on the relevant invitation to tender. The authorization must be valid for the entire warranty period provided by the Bidder. The economic operator must submit a Declaration from the manufacturer of the conference system that equipment and spare parts will be available for at least 7 years after the expiration of the warranty period and the manufacturer is obliged to notify the CA for ending of production (EOL) of any conference system equipment offered.</p>	<p>Written declaration signed and stamped by the conference system manufacturer that equipment and spare parts will be available for at least 7 years after the expiration of the warranty period and to notify about ending of production (EOL) of any of the system equipment offered by the tenderer. The statement should refer to the CA and this tender and the bid of this tenderer.</p>

III.3) CONDITIONS SPECIFIC TO SERVICE CONTRACTS

<p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>
<p>III.3.1) Execution of services is reserved to a particular profession</p> <p><i>If yes, reference to the relevant law, regulation or administrative provision</i></p>
<p>III.3.2) Legal persons should indicate the names and professional qualifications of the staff responsible for the execution of the service</p> <p>Yes <input type="checkbox"/> No <input type="checkbox"/></p>

SECTION IV: PROCEDURE

IV.1) TYPE OF PROCEDURE

<p>IV.1.1) Type of Procedure</p>	
<p><input checked="" type="checkbox"/> Open</p>	
<p><input type="checkbox"/> Restricted</p>	
<p><input type="checkbox"/> Competitive Negotiated</p>	

<input type="checkbox"/> Price Quotation	
IV.1.2) Limitations on the number of the operators who will be invited to tender (<i>restricted or competitive negotiated procedure</i>)	
On the basis of the applications received, at most 6 candidates will be invited to submit detailed tenders for this contract. If more than 6 eligible candidates meet the above selection criteria, the relative strengths and weaknesses of the applications of these candidates shall be re-examined to identify the six best applications for the tender procedure. The only factors which will be taken into consideration during this re-examination are:	
IV.1.3) Reduction of number of the operators during the negotiations (<i>competitive negotiated procedure</i>)	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
Conduct the negotiations in successive stages in order to reduce the number of the tenders	
The Contracting Authority will award the contract based on the initial	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
tenders without negotiations	
IV.1.4) The minimal number of candidates that will be invited to submit the initial tenders is	
IV.1.5) Information about electronic auction	
Electronic auction will be used: Po <input type="checkbox"/> Jo <input checked="" type="checkbox"/>	
Additional information about electronic auction:	

IV.2) AWARD CRITERIA

<input checked="" type="checkbox"/> Lowest price
<i>or</i>
<input type="checkbox"/> The most economically advantageous tender in terms of
<input type="text"/>

IV.3) ADMINISTRATIVE INFORMATION

IV.3.1) Previous publications concerning the same contract
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If yes,</i>
Prior Indicative Notice: of
Other publications (<i>if applicable</i>):
of

of
Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Payable documents
<i>If yes</i> , price EUR Terms and method of payment:
IV.3.2) Time limit for receipt of tenders / applications:
<i>date</i> 07.07.2021 <i>time</i> 14:00:00 <i>place</i> Electronic e-procurement platform.
IV.3.3) Time limits is shortened for submission of tenders / applications: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<i>If yes</i> , provide justification:
IV.3.4) Is tender security needed:
Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
<i>If yes</i> , the value of tender security 9,000.00 € (nine thousand euros) Validity of tender security in days 120 or months
IV.3.5) Tender validity period: Until: date: days 90 or months
IV.3.6) Tender opening meeting:
<i>date</i> 07.07.2021 <i>time</i> 14:00:00 <i>place</i> Electronic e-procurement platform, Assembly of the Republic of Kosovo, square, Mother Theresa, n.n. Floor -II- Procurement Office N211, Pristina, Republic of Kosovo.

SECTION V: COMPLEMENTARY INFORMATION

V.1) COMPLAINTS

Any interested party may file a complaint with the Contracting Authority according to article 108/A of the Law No. No. 04/L-042 on Public Procurement of the Republic of Kosovo, amended and supplemented with the law No. 04/L-237, law No. 05/L-068 and law No.05/L-092, at the address specified in Section I of this Contract notice.

V.2) ADDITIONAL INFORMATION

Note: Economic operators will be entitled to submit a tender, request to participate and other documents required or permitted to be filed during the conduct of a procurement activity in Albanian, Serbian or English.

Add other information: [such as pre-bid conference, site visit etc]

Note
A clarification visit before submitting the tender will be held on 14.06.2021, at 10 00 in the building of the Assembly of the Republic of Kosovo. The visit is not mandatory, but it is important for more detailed information about the supplies and services that are the subject of the contract. The purpose of this visit is that the Contracting Authority can clarify to economic operators various issues which are related to the implementation of this procurement activity. During this visit, the Assembly of the Republic of Kosovo (Contracting Authority) will keep written minutes.